

# 2008-2009 Verification Worksheet

Williams Baptist College Financial Aid  
P.O. Box 3734, Walnut Ridge, AR 72476  
Phone: 870/759-4112    FAX: 870/759-4209

FORM APPROVED OMB NO. 1845-0041
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Your application was selected for review in a process called "Verification". In this process, Williams will be comparing information from your Student Aid Report (SAR) with signed copies of your (your spouse's and/or your parents') 2007 Federal tax forms and/or other financial documents. Federal law requires that this be done before awarding federal aid. If there are differences between your application information and your financial documents, it may be necessary for our office to make corrections electronically through the federal processor.

Complete this verification form and submit it to the Financial Aid Office as soon as possible, so that your financial aid will not be delayed. The Financial Aid Office will help you.

### What you should do

1. Collect your (and your spouse's and/or parent(s)') financial documents (**signed** Federal income tax forms, W-2 forms, etc.)
2. Fill in and sign the worksheet- you and at least one parent (if applicable).
3. Submit the completed worksheet, tax forms and any other documents Williams need to the Financial Aid Office.
4. Williams will compare information on this worksheet and any supporting documents with the information you submitted on your application. *Williams must review the requested information, under the financial aid program rules (34 CFR, Part 668)*

### SECTION A. Student Information

Last name	First name	M.I.	Social Security Number
Address (include apt. number if appropriate)			Date of birth
City	State	ZIP code	Phone number (include area code)

### SECTION B. Family Information

► **INDEPENDENT STUDENT** - List the people in your household, include: yourself, and your spouse if you have one, **and** your children, if you will provide more than half of their support from July 1, 2008 through June 30, 2009, **and** other people if they now live with you, and you currently provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

► **DEPENDENT STUDENT** – List the people in your parent(s)' household, include: yourself and your parent(s) you live with (including stepparent), **and** your parents' other children, even if they don't live with your parent(s), if (a) your parents provide more than half of their support from July 1, 2008 through June 30, 2009, or (b) the children would be required to provide parental information when applying for Federal Student Aid, **and** other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

Write the names of all household members include their ages and relationship to you. Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half-time between July 1, 2008 and June 30, 2009, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		self	Williams Baptist College

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0041. The time required to complete this information collection is estimated to average twelve minutes, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Education, Washington, DC 20202-5345.

**SECTION C. Income and Tax Information Required for Verification**

**TAX FILERS - Submit signed copies of your** (and your spouse's if married) **and** (your parent(s), if filing as a dependent) **2007 federal income tax returns** (1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return). This may be done in person, by mail, or by fax (870-759-4209). Please make sure that all forms have dated **signatures** and are submitted in their entirety. **Also make sure your (the student's) Social Security Number is on each form.**

- Check here if you are attaching a signed copy of your tax return.
- Check here if you are attaching a signed copy of your parent's tax return(s).
- Check here if a signed tax return will be submitted to the school by \_\_\_\_\_(date).

**NON-TAX FILERS:**

- Check here if you will not file and **are not required to file** a 2007 Federal Income Tax Return
- Check here if your spouse (if married) will not file and **is not required to file** a 2007 Federal Income Tax Return

**Dependent Students:**

- Check here if your father (stepfather) will not file and **is not required to file** a 2007 Federal Income Tax Return
- Check here if your mother (stepmother) will not file and **is not required to file** a 2007 Federal Income Tax Return

For every box checked above, please list below in the corresponding column any employer(s) and any income earned in 2007 (use the W-2 form or other earnings statements if available). **Do not leave any blanks; use zero "0" or N/A if not applicable.**

Source of 2007 Year Income & Benefits	Student	Parent(s)	Spouse (if married)
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

**WORKSHEET A & B** (Page 5 of the paper FAFSA and Page 8 of the FAFSA on the Web Worksheet) **Do not leave any blanks; use zero "0" or N/A if not applicable.**

Source of 2007 Year Untaxed Income	Student	Parent(s)	Spouse (if married)
Social Security Benefits (non-taxed such as SSI) for 2007	\$	\$	\$
Welfare Benefits, including TANF	\$	\$	\$
Payments to tax-deferred pensions and savings plans (amount report on the W-2 Form in Boxes 12a through 12d, Codes D, E, F,G,H, and S).	\$	\$	\$
Child support <b>received</b> for all children.	\$	\$	\$
Housing, food, & other living allowances paid to members of the military, clergy & others	\$	\$	\$
Other: (please list)	\$	\$	\$

**WORKSHEET C** (Page 5 of the paper FAFSA and Page 8 of the FAFSA on the Web Worksheet) **Do not leave any blanks; use zero "0" or N/A if not applicable.**

2007 Year	Student	Parent(s)	Spouse (if married)
Child support <b>paid</b> because of divorce or separation.	\$	\$	\$
Taxable Earnings from Federal Work-Study or other need-based work programs that was reported on the tax return.	\$	\$	\$
Student grant, scholarship, fellowship, and assistantship aid, including AmeriCorps awards, that was reported to the IRS in your adjusted gross income.	\$	\$	\$

**By signing this worksheet, I (we) certify that all the information reported on it is complete and correct. I (We) further understand that purposely giving false or misleading information regarding eligibility for Federal aid may result in fines, jail terms, or both.**

Student Signature (required) \_\_\_\_\_ Date \_\_\_\_\_

Parent/Stepparent Signature (one required, if dependent) \_\_\_\_\_ Date \_\_\_\_\_

Must be parent/stepparent whose income information was used to file the FAFSA.

Spouse Signature (optional) \_\_\_\_\_ Date \_\_\_\_\_

**Do not mail this worksheet to the Department of Education. Submit this worksheet to Williams. Make sure that tax forms are signed.**