1.3.e Key Assessments and Scoring Guides

The following is the scoring guide for the WTEP Screening Interview. Each WTEP Interview Committee Member will systematically ask the potential WTEP teacher candidate questions and then assess the teacher candidate’s responses and disposition.

WBC Teacher Education Program Rubric for Screening Interview

“Effective Communicators Who Integrate and Care”

Student ____________________________________________  Major ______________________

Directions: Evaluate the candidate on each item according to the following scale:

- Excellent 4
- Average 3
- Below Average 2
- Poor 1

A candidate scoring below 20 on section I may exhibit an area of concern to be addressed at a later date with the WTEP Chair.

I. Communication and Professionalism

The candidate...

- Used proper grammar 4 3 2 1
- Responded with confidence 4 3 2 1
- Responded with organized explanations 4 3 2 1
- Dressed in a professional manner 4 3 2 1
- Was groomed in a professional manner 4 3 2 1
- Showed poise 4 3 2 1

Total Score __________________

Comments: (Any score of 1 or 2 should have a qualifying statement below)
The following is the scoring guide for the WTEP teacher candidate’s disposition

**WILLIAMS TEACHER EDUCATION PROGRAM**

*Preparing Professional Educators to Be Effective Communicators Who Integrate and Care*

**DISPOSITIONS**

STUDENT: ___________________________ ADVISOR: ___________________________

PERSON COMPLETING REPORT: ___________________________ DATE: _______________

Rate the student on the following dispositions by circling the appropriate qualitative level. Provide anecdotal information for scores of Distinguished, Basic, or Unsatisfactory.

<table>
<thead>
<tr>
<th></th>
<th>Distinguished</th>
<th>Proficient</th>
<th>Basic</th>
<th>Unsatisfactory</th>
<th>Cannot Respond</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10</td>
<td>9</td>
<td>8</td>
<td>7</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
</tr>
</tbody>
</table>

**INTELLECTUAL CURIOSITY**

Work is completed with attention to detail, is sequential and logical. Shows evidence of thoughtful analysis of the assignment. Work shows that adequate time and planning were allocated. Seeks new resources and additional information to complete work. Asks questions showing interest.

Distinguished: 10, Proficient: 9, Basic: 8, Unsatisfactory: 2, Cannot Respond: NA

Comments:

**IN-CLASS PERFORMANCE**

Actively engaged and interested in class activities. Volunteers to respond to questions. Participates in discussions. Stays focused. Has done necessary preparation for class. Shows initiative in class activities.

Distinguished: 10, Proficient: 9, Basic: 8, Unsatisfactory: 2, Cannot Respond: NA

Comments:

**COMMUNICATION SKILLS**

Uses correct grammar in oral and written communication. Communication is free of offensive or inappropriate language. Uses language to express ideas effectively regardless of the age of the listener.

Distinguished: 10, Proficient: 9, Basic: 8, Unsatisfactory: 2, Cannot Respond: NA

Comments:
**RESPONSIBILITY**
Consistently attends class and is on time. Notifies instructor in advance or arranges to meet instructor following a missed class. Gives reason for absence. Meets all deadlines and completes assignments. Accepts criticism and makes necessary changes.

<table>
<thead>
<tr>
<th><strong>Distinguished</strong></th>
<th><strong>Proficient</strong></th>
<th><strong>Basic</strong></th>
<th><strong>Unsatisfactory</strong></th>
<th><strong>Cannot Respond</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>8</td>
<td>5</td>
<td>2</td>
<td>NA</td>
</tr>
<tr>
<td>9</td>
<td>7</td>
<td>4</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

**Comments:**

---

**RESPECT FOR RULES AND POLICIES**
Knows school rules and policies. Follows them consistently. Understands the purpose of regulations and respects their intent. Accepts responsibility for personally following them in his/her dress, behavior, etc.

<table>
<thead>
<tr>
<th><strong>Distinguished</strong></th>
<th><strong>Proficient</strong></th>
<th><strong>Basic</strong></th>
<th><strong>Unsatisfactory</strong></th>
<th><strong>Cannot Respond</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>8</td>
<td>5</td>
<td>2</td>
<td>NA</td>
</tr>
<tr>
<td>9</td>
<td>7</td>
<td>4</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

**Comments:**

---

**APPEARANCE**
Presents a clean, well-groomed appearance on and off campus during observation assignments.

<table>
<thead>
<tr>
<th><strong>Distinguished</strong></th>
<th><strong>Proficient</strong></th>
<th><strong>Basic</strong></th>
<th><strong>Unsatisfactory</strong></th>
<th><strong>Cannot Respond</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>8</td>
<td>5</td>
<td>2</td>
<td>NA</td>
</tr>
<tr>
<td>9</td>
<td>7</td>
<td>4</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

**Comments:**

---

**PERSONAL INTEGRITY**
Is honest in dealing with others. Dependable in keeping personal and professional confidences. Can be counted on to follow through and keep his/her word. Shows self to be a person of strong character. A good role model.

<table>
<thead>
<tr>
<th><strong>Distinguished</strong></th>
<th><strong>Proficient</strong></th>
<th><strong>Basic</strong></th>
<th><strong>Unsatisfactory</strong></th>
<th><strong>Cannot Respond</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>8</td>
<td>5</td>
<td>2</td>
<td>NA</td>
</tr>
<tr>
<td>9</td>
<td>7</td>
<td>4</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

**Comments:**

---

**GROUP WORK**
Willingly works with others. Contributes ideas and efforts to the group. Welcomes feedback from others. Listens to others and respects their views and needs. Relates well to others and promotes group success.

<table>
<thead>
<tr>
<th><strong>Distinguished</strong></th>
<th><strong>Proficient</strong></th>
<th><strong>Basic</strong></th>
<th><strong>Unsatisfactory</strong></th>
<th><strong>Cannot Respond</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>8</td>
<td>5</td>
<td>2</td>
<td>NA</td>
</tr>
<tr>
<td>9</td>
<td>7</td>
<td>4</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

**Comments:**

---

**TOTAL SCORE:** ____________________________